

The Board of County Commissioners Of Riley County, Kansas

The Regular meeting of the Board of County Commissioners met at the Riley County Plaza East Building December 19, 2002 with the following members present: Bob Newsome, Chairman; Alvan Johnson, Vice Chairman; Russ Frey, Member; and Cindy Kabriel sitting in for Rich Vargo, County Clerk.

8:30 Public Comment

Mike Kearns; Julie Merklin, League of Women Voters; and Janet Dean, Human Resources Coordinator, attended.

Frey moved to approve the minutes of December 16, 2002 as amended. Johnson seconded. Carried 3 - 0

Press conference items for Monday December 23, 2002:

1. Russ Frey – closing of Big Lakes Regional Council (5 minutes)
2. Charlotte Shawver – Register of Deeds' Office closing December 31, 2002 at 3:00 p.m. (2 - 3 minutes)
3. Eileen King – Treasurer's Office closing December 31, 2002 at 12:00 (noon) (2 - 3 minutes)

Dean presented and discussed the draft department head evaluations.

9:00 Business Meeting

Mike Kearns; Mr. and Mrs. Stan Glaum; Julie Merklin, League of Women Voters; Dan Harden, Director of Public Works/County Engineer; Bill Lansdowne, Director of Information Systems; John Cowan, GIS Coordinator; and Monty Wedel, Director of Planning and Development, attended.

Frey moved to sign the certification with in the permit application for the Bayer Construction Company, Inc. construction/demolition landfill facility. Johnson seconded. Carried 3 -0.

Johnson moved to approve the Retail Dealers 2003 License for Cereal Malt Beverages for James E. Gregory, Staggs Pro Shop, 4441 Fort Riley Blvd., Manhattan, KS 66502. Frey seconded. Carried 3 -0.

Johnson moved to approve the Retail Dealers 2003 License for Cereal Malt Beverages for Chris Darrah, Dara's Fast Lane, 1132 Pillsbury Dr. Manhattan, KS 66502. Frey seconded. Carried 3 0.

Johnson moved to approve the Retail Dealers 2003 License for Cereal Malt Beverages for Rabern Vawter, Possie's Place, 13730 Tuttle Creek Blvd., Randolph, KS 66554. Frey seconded. Carried 3 -0.

Frey moved to approve Change Order Number 1 for the Riley County Courthouse Plaza East Level 1 Reroof Project located at 115 N. 4th Street. Johnson seconded. Carried 3 -0.

Johnson moved to approve the Certificate of Substantial Completion for the Riley County Courthouse Plaza East Level 1 Reroof Project located at 115 N. 4th Street. Frey seconded. Carried 3 -0.

Frey moved to approve the Derbigum Roof System Guaranty for the Riley County Courthouse Plaza East Level 1 Reroof Project located at 115 N. 4th Street. Johnson seconded. Carried 3 -0.

Johnson moved to approve the Derbigum Roof System Guaranty for the Riley County Courthouse Plaza East Level 2 Reroof Project located at 115 N. 4th Street. Frey seconded. Carried 3 -0.

Frey moved to approve the Service Agreement with Viewpoint Technologies for the joint GIS website for 3 years in the amount of \$13,968.00 to be funded by the Project Impact grant. Johnson seconded. Carried 3 -0.

Johnson moved to approve Resolution Number 121902 -129 modifying the rates for water and sewer usage in the University Park Sewer and Water Benefit Districts in Riley County, Kansas, and repealing resolutions in conflict therewith. Frey seconded. Carried 3 -0.

Frey moved to sign Shared Leave Donation Forms. Johnson seconded. Carried 3 -0.

9:30 Pat Collins, Director of Emergency Management

P. Collins discussed upgrading the 911 recorder. P. Collins said the 911 Advisory Board recommends upgrading to the next version of the recorder to reduce ongoing maintenance cost each year and provide a new platform to move to the next level of recording in the future.

Frey moved to purchase the upgrade from Voice Products and secure a lower maintenance agreement price to be funded with 911 funds. Johnson seconded. Carried 3 -0.

P. Collins discussed an agreement with KA -Comm for 911 equipment maintenance.

9:50 Charlotte Shawver, Register of Deeds

Mike Kearns; Julie Merklin, League of Women Voters; and Stan Morgan, Counselor/Director of Administrative Services, attended.

Shawver discussed an invoice for reimbursement for meals at a conference in Riley County.

Shawver discussed personnel in the Register of Deeds' Office.

The Board of County Commissioners, by consensus, agreed for the Register of Deeds' Office to hire temporary personnel to cover the permanent position on leave, to be paid from the Register of Deeds' Office budgeted funds.

10:05 Johnson moved that the County Commission recess into executive session pursuant to the attorney-client relationship exception to the Kansas Open Meetings Act in order to obtain confidential legal advice regarding potential litigation with the open meeting to resume in the County Commission Chambers at 10:20 a.m. Frey seconded. Carried 3 - 0.

10:18 Johnson moved to go out of executive session. Frey seconded. Carried 3 - 0.

No binding action was taken during the executive session.

10:20 Memorial Hospital Board of Trustees – Bill Durkee

Julie Merklin, League of Women Voters; and Stan Morgan, Counselor/Director of Administrative Services, attended.

Morgan and Durkee discussed the Memorial Hospital Board of Trustees and the draft of the Memorial Hospital lease. The commission requested the lease contain acknowledgement that the hospital question will be placed on the ballot for the spring election. If approved by the voters, the building will be placed for sale.

10:40 Terry Holdren, Assistant County Attorney and Jennifer Wilson, County Extension Agent

Julie Merklin, League of Women Voters; and Suzie Smith, Administrative Analyst, attended.

Holdren discussed the Community Youth Council. Holdren asked the commissioner to support combining the Community Youth Council with Raising Riley.

The Board of County Commissioners agreed the Community Youth Council and Raising Riley should be collaborated.

The Board of County Commissioners agreed the Community Youth Council and Raising Riley collaborations should be presented at the Intergovernmental Luncheon.

Holdren said the Community Youth Council has received funds in the past from the County and would like the funds to be redirected to Raising Riley when Raising Riley and the Community Youth Council are combined.

Smith discussed an invoice that the County Clerk's Office received from the Register of Deeds' Office for reimbursement for meals at a conference in Riley County that was not consistent with the County policy in practice.

Smith said the invoice was not reimbursed because it was not presented as a County function, nor was proper documentation submitted.

The Board of County Commissioners agreed documentation showing it complies with County policy needs to be presented in order for the invoice to be paid.

11:00 Duaine Sherwood, Manhattan Township

Dan Harden, Director of Public Works/County Engineer; Julie Merklin, League of Women Voters; Doug Messer, Assistant Chief Riley County Fire District #1; John Mayberry; and Vern Bulk, Manhattan Township attended.

Sherwood said cars are being parked on both sides of the streets in Valleywood. Sherwood said this is a hindrance to school buses, fire trucks, and emergency vehicles.

Sherwood asked the Commissioners to authorize parking on only one side of the street. The Commission asked Morgan to prepare a Resolution for parking on all streets in Valleywood on one side only.

11:30 Melanie Brockington, CASA – Discuss wiring of the 4th floor of the Courthouse Plaza East Building.

Julie Merklin, League of Women Voters; Dan Harden, Director of Public Works/County Engineer; Stan Morgan, Counselor/Director of Administrative Services; Bill Lansdowne, Director of Information Systems; Ginger Denning; Theresa Westphal; and Dave Colburn, attended.

Brockington said she would like the commission to reconsider the Pugh Communications invoices. Brockington distributed a copy of an agreement between CASA and District Court. Brockington said CASA is unable to pay for the remaining total. Brockington said there was no discussion with the CASA staff about the cost of having phone lines installed.

Johnson said the Pugh Communications invoices should be paid by District Court based on the agreement between CASA and District Court, which was distributed by Brockington. The commissioners agreed that with the information contained in the contract between CASA and District Court that District Court is responsible for the housing and equipment for CASA.

The Board of County Commissioners agreed the CASA program needs to go through District Court.

12:02 Recessed for lunch.

1:15 Stan Morgan, Counselor/Director of Administrative Services

- **Administrative Work Session**

Mike Kearns, attended.

Morgan discussed utilities for the three non-county entities in the Courthouse Plaza Eating Building.

1:30 Bill Lansdowne, Director of Information Systems

Mike Kearns, attended.

Lansdowne said the Riley County website had 6,680 individual computers visit the website in a month.

Lansdowne said on November 5, 2002 (General Election) over 803 individual computers visited the website.

Lansdowne said the County Attorney's office has been switched over to a new firewall.

1:50 Budget Committee – Johnette Mueller, Budget and Finance Officer; Eileen King, County Treasurer; Dan Harden, Director of Public Works/County Engineer; Stan Morgan, Counselor/Director of Administrative Services

Janet Dean, Human Resources Coordinator; Bill Lansdowne, Director of Information Systems; John Cowan, GIS Coordinator; Mike Kearns; Sam Schmidt, County Appraiser; Monty Wedel, Director of Planning and Development; Linda Graham, Court Trustee; Dennis Peterson, Director of Noxious Weed; Frank McCoy, Director of Community Corrections; Alan Ladd, County Extension Director; Rod Meredith, Assistant Director of Public Works/Parks Director; Cheryl Collins, Museum Curator; Chuck Murphy, Riley County Manhattan Health Department; and Larry Couchman, Director of Riley County EMS, attended.

Mueller presented and discussed "Demand Transfers and Pro-rated General Fund 2003 Budget Cuts" and "Riley County 2002 and 2003 Appropriations".

Mueller presented and discussed "Department Discretionary vs. Non Discretionary Budget".

3:30 Recessed until City/County Meeting at 4:00 p.m.

4:00 City/County Meeting at County Offices

Representing the County were Bob Newsome, Alvan Johnson, Russ Frey – County Commissioners; Mike Kearns; Cindy Kabriels sitting in for Rich Vargo, County Clerk; Dan Harden, Director of Public Works/County Engineer; Monty Wedel, Director of Planning and Development; Stan Morgan, Counselor/ Director of Administrative Services; Bill Kennedy, County Attorney. Representing the City of Manhattan were Ed Klimek, Mark Taussig, Bruce Snead, Brad Everett – City Commissioners; Gary Fees, City Clerk; Ron Fehr, City Manager; Diane Stoddard, Assistant City Manager; Sammi Mangus, Assistant to the City Manager; Bernie Hayen, Finance Director; Mike Watson, Director of Riley County Police Department; Chuck Murphy, Director of Riley County Manhattan Health Department; Bob Smith and Chuck Jackson, ATA Bus Board Members; Kathryn Mayes, Manhattan Mercury; Johnette Mueller, Budget and Finance Officer, attended.

Johnson said the County agreed to advance funds to the Aging Transportation Agency (ATA) Bus.

Newsome said the County discussed adding County appointees to the Aging Transportation Agency (ATA) Bus board.

Snead said the City advanced funds to the Aging Transportation Agency (ATA) Bus.

Everett said he does not agree with what Aging Transportation Agency (ATA) Bus has spent their money on this last year.

Everett said the former Aging Transportation Agency (ATA) Bus Director and Board purchased several vans last year, had vans striped, bought uniforms for drivers, took large van when small van could have been used and bought a computer system. Everett said the Aging Transportation Agency (ATA) Bus has had a high turnover in drivers.

Everett and Newsome agreed that members need to be appointed to the Aging Transportation Agency (ATA) Board that represent the City and County.

Everett said taxpayers should also be appointed to the Aging Transportation Agency (ATA) Bus Board.

Smith discussed developing policies for the Aging Transportation Agency (ATA) Bus.

Smith thanked Glen Nelson for volunteering time to help the Aging Transportation Agency (ATA) Bus.

Smith said the Aging Transportation Agency (ATA) Bus has received private donations.

Everett asked if the 20 passenger van could be cut down to small size vans.

Jackson said the Aging Transportation Agency (ATA) Bus Board is exploring every avenue they possibly can.

Smith said a citizen donated a car to the Aging Transportation Agency (ATA) Bus.

Taussig said the Aging Transportation Agency (ATA) Bus Board needs to raise the fee charged to ride the bus.

Smith said the Aging Transportation Agency (ATA) Bus Board would need the support of both the City and County Commissioners.

Smiths said an increase in the fee by even a small amount could mean a financial burden to the individual who rides the bus.

Newsome said the Aging Transportation Agency (ATA) Bus is a need in the community.

Newsome discussed cutting the Riley County Manhattan Health Department and Riley County Police Department budgets due to the demand transfer cuts.

Newsome said the County is trying to be fair on the budget cuts for all entities.

Klimek said the City staff is also looking at budget cuts for the entities they support.

Everett said the City Commission and County Commissions should work directly with the Law Board.

Newsome said the County Commissioners encourage City Commissioners to ask their law board members to meet and discuss budget cuts for the Riley County Police Department.

Newsome requested the Health Board budget cuts be discussed at the next City/County Meeting at the City offices.

Everett tasked the City Commissioners and County Commissioner to consider consolidation of the City and County government to provide savings. Everett encouraged them to take steps toward the consolidation.

Newsome said he didn't think consolidation between the City and County government would save money.

Newsome said counties need to consider consolidation of counties.

4:56 Frey moved to adjourn. Johnson seconded. Carried 3 -0.